

NORTH CAROLINA RATE BUREAU

POST OFFICE BOX 176010
RALEIGH, NORTH CAROLINA 27619-6010

5401 SIX FORKS ROAD
RALEIGH, NORTH CAROLINA 27609-4435

TELEPHONE (919) 783-9790
FACSIMILE (919) 783-7467

JERRY G. HAMRICK
Workers Compensation Manager

F. TIMOTHY LUCAS
Personal Lines Manager

DAVID E. SINK, JR.
Accounting Manager

RAYMOND F. EVANS, JR. CPCU
General Manager

June 7, 2001

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Item B-1369-Basic Manual for Workers Compensation and
Employers Liability Insurance

The Bureau has adopted and the North Carolina Commissioner of Insurance has approved a proposal to introduce a new ***Basic Manual for Workers Compensation and Employers Liability Insurance***.

The revised ***Basic Manual*** (a) has been rewritten for use in an electronic environment, including an updated format and the use of links to access other parts of the ***Basic Manual***, the ***Users's Guide*** and external sites; (b) has been rewritten to use plain language, but the intent of the rules has not changed; and (c) introduces a ***User's Guide*** as a companion to, but not part of, the ***Basic Manual***.

Enclosed are copies of the following documents:

- Filing Memorandum
- North Carolina State Special Classifications and Rules (Exhibit 3-A)
- North Carolina Special Rules Applicable to Assigned Risk Policies (Exhibit 3-B)
- North Carolina's ***User's Guide***

The ***Basic Manual*** has been approved for use in North Carolina effective July 1, 2001, applicable to new and renewal business only.

The new release of the ***Basic Manual***, with a separate ***User's Guide***, is currently available from the National Council on Compensation Insurance, Inc. in both hard copy and internet-based formats. NCCI will release the North Carolina Special Rules at a later date.

Very truly yours,

Jerry G. Hamrick

Workers Compensation Manager

JGH:dg
Enclosures
C-01-4